

[/ /]

TO WHOM IT MAY CONCERN:

Dear Sir/Madame

RE: CERTIFICATE OF EMPLOYMENT

This is to certify that Mr. Taro Sorano, the holder of Hong Kong Identity Card No. [/ /] / Passport No. [/ /] has been employed in the company as General Manager effective from [/ /].

Mr./Ms. [/]'s income is HK\$[/ , /]per month.

Thank you for our kind attention.

Yours faithfully,

Name of Authorized Signature: [/]

Position of Name : [/]

Department of Name: [/]

Company Name in English: [/]

※ お勤め先代表者ご署名の横に会社印をお願いします。
Please affix Company stamp at the side of Authorized Signature.

※ 日本からお申込みの場合のみ、上記以外に、下記のように香港赴任先の会社名および所在地、連絡先を英語でご記入ください。

<Information about the office in Hong Kong>

Company Name: [/]

Address: [/]

Telephone: < / >- / -

※ このレターを印刷する際には、お勤め先のレターヘッドを使用してください。